

KENTUCKY STATE BOARD OF LICENSURE FOR
PROFESSIONAL ENGINEERS AND LAND SURVEYORS

**MINUTES OF THE BOARD OF LICENSURE MEETING
OCTOBER 17, 2025**

KENTUCKY ENGINEERING CENTER
FRANKFORT, KENTUCKY

MEMBERS PRESENT: Joshua Calico, PLS, Chair
Michael McGhee, PE, Vice Chair
Ryan Griffith, PE, Secretary/Treasurer
Gregory Meredith, PE
Kyle Chism, PE
James Knoth, PLS
Nicole Galavotti, PE
Don Pedigo, PLS
Rudolph Buchheit, Ph.D.
Emmanuel Collins, Ph.D.

MEMBERS ABSENT: Douglas Klein

STAFF PRESENT: Kyle Elliott, PLS, Executive Director
Heather Baldwin, PE, PLS, Director of Enforcement
Jake Miller, J.D., General Counsel
Sarah Uzzle, Assistant to the Director
Shane Beaubien, Board Investigator
Caleb Houchens, Board Investigator

GUESTS PRESENT: James R. Riney, PE, PLS

- 1. Opening of Meeting** – Joshua Calico called the meeting to order at 8:30 A.M.
 - 1.1 Approval of Agenda** – Greg Meredith moved to approve the agenda. The motion passed by unanimous vote.
 - 1.2 Disclosure of Conflicts of Interest** – Mr. Calico asked if any member had a conflict with any agenda item. Don Pedigo indicated he knows Kevin Crowe, the individual that is the subject of Action Item 3.2.2. Mr. Pedigo indicated he had no knowledge of the circumstances surrounding subject matter of Action Item 3.2.2, other than the information presented to the Board by Board staff in the Consent Decree as part of Action Item 3.2.2. Mr. Pedigo also indicated he had not discussed the circumstances surrounding Action Item 3.2.2 with Mr. Crowe. After discussion, it was determined there was no conflict of interest by Mr. Pedigo for Action Item 3.2.2 as Mr. Pedigo had no prior

knowledge of the facts and circumstances surrounding the Action Item 3.2.2. No other members indicated a conflict.

1.3 Approval of Minutes – Mr. Pedigo moved to approve the minutes of the July 18, 2025, meeting. The motion passed by unanimous vote.

2. Information - Enforcement

2.1 Franklin Circuit Court - None

2.2 Actions of the Executive Director

2.2.1 Closed Cases – Heather Baldwin presented a tabulation of cases closed during the third calendar quarter of 2025 with actions other than disciplinary actions. Nicole Galavotti moved to accept the Closed Cases listing. The motion carried by unanimous vote.

2.2.2 Revocation – Christopher A. Jones – Ms. Baldwin updated the Board on the 2025 disciplinary action against Mr. Jones, his default on the terms of the Consent Decree, and the subsequent suspension and revocation of his Kentucky PE license.

3. Action Items - Enforcement

3.1 Board Actions - None

3.2 Settlement Agreements/Consent Decrees

3.2.1 Aterra Solutions, LLC – Ms. Baldwin presented the terms of the Settlement Agreement with Aterra Solutions, LLC, and asked for the Board’s approval. James Knoth moved to approve the terms of the agreement. The motion passed by unanimous vote.

3.2.2 Kevin Crowe, PLS – Ms. Baldwin presented the terms of the Settlement Agreement with Kevin Crowe, PLS, and asked for the Board’s approval. Ryan Griffith moved to approve the terms of the agreement. The motion passed by unanimous vote.

3.2.3 Charles Kluener, PLS - Ms. Baldwin presented the terms of the Settlement Agreement with Charles Kluener, PLS, and asked for the Board’s approval. Mr. Knoth moved to approve the terms of the agreement. The motion passed by unanimous vote.

4. Action Items – Other

4.1 Financial Report – Mr. Elliott presented the financial report for the first fiscal quarter of 2026. Mr. Pedigo moved to accept the financial report. The motion passed by unanimous vote.

4.2 Ad Interim Actions of the Executive Director – Mr. Elliott presented the Ad Interim actions for the third calendar quarter of 2025. Mr. Griffith moved to accept the Ad Interim report. The motion passed by unanimous vote.

4.3 Applications

4.3.1 Denied/Rejected applications – Mr. Elliott presented the list of denied and rejected applications for the third calendar quarter of 2025. Ms. Galavotti moved to accept the denied and rejected application list. The motion passed by unanimous vote.

4.4 Appointment of Caleb Houchens, Board Investigator – Mr. Elliott discussed the recent hiring of Caleb Houchens to the Board’s vacant Program Investigator III position and asked for the Board to approve this appointment. Mr. Meredith moved to approve the appointment of Caleb Houchens to the Board’s vacant Program Investigator III, Position Number 31170612, with a starting monthly salary of \$4,833.34, a start date of October 1, 2025, and a six-month probationary period and automatic five percent pay raise at the end of the probationary period. The motion passed by unanimous vote.

4.5 Surveying Committee

4.5.1 October 16, 2025, meeting – Mr. Knoth updated the Board about the Surveying Committee meeting from the previous day. Mr. Knoth made a motion from the committee for the Board to direct staff to prepare a letter of support for NCEES to develop a PS Geospatial Exam (non-boundary). The motion passed by unanimous vote.

4.5.2 July 17, 2025, committee minutes – Mr. Knoth made a motion from the committee for the Board to accept the committee’s minutes from its July 17, 2025, meeting. The motion passed by unanimous vote.

4.6 Standards of Practice Task Force Committee

4.6.1 Recent Task Force Committee meetings – Mr. Calico updated the Board about the Task Force Committee meetings from July 28, August 11, September 8, and October 6, 2025. He complimented the work of the committee on how much it has accomplished.

4.6.2 Task Force Committee minutes – Mr. Calico presented the Task Force Committee minutes from the July 28, 2025, August 11, 2025, and September 8, 2025, meetings and made a motion from the

committee for the Board to accept those meeting minutes. The motion passed by unanimous vote.

5. Information Items – Other

- 5.1 General Update from the Executive Director** - Mr. Elliott provided the Board with recent updates of the Board of Licensure staff.

The Board discussed the possibility of offering FE and FS exam cost reimbursement for those still in college who pass those exams. After discussion, no action was taken. It was decided, based upon past problems with offering FE exam reimbursements, to not offer FS and FE exam reimbursements at this time, but to provide more outreach to university students about the benefits of taking those exams early while still in school.

- 5.2 Kentucky/National Quarterly Exam Results** – Mr. Elliott provided a summary of the engineering and surveying exam results from the third calendar quarter of 2025.

- 5.3 National Society of Professional Engineers – Kentucky** – No report

- 5.4 Kentucky Association of Professional Surveyors** – No report.

- 5.5 Board Service Recognition** – Mr. Elliott presented plaques and recognized the dedicated service to the Board of Michael McGhee, PE, Nicole Galavotti, PE, and James Riney, PE, PLS.

5.6 2026 Board Meeting Dates

January 30, 2026
April 10, 2026
July 31, 2026
October 30, 2026

- 6. Adjournment** – There being no further business, Mr. McGhee moved to adjourn. The motion passed by unanimous vote. The meeting was adjourned at 11:17 A.M.

Joshua Calico, PLS, Chair